

Information for foreign students

1. foreign citizens studying at the University who have a C9 visa are prohibited from working in the territory of the Republic of Kazakhstan.

2. international students must undergo an annual medical examination and submit 086 medical certificates and fluorography to institutes (faculties) under health legislation.

3. foreign citizens have the right to receive higher education and additional professional education at the University:

- state educational grant;
- by intergovernmental agreement;
- on a paid basis.

4. representatives of Kazakh nationality who are not citizens of the Republic of Kazakhstan or live abroad have the right to receive higher education along with citizens of the Republic of Kazakhstan.

5. foreign citizens entering Master's and doctoral programs pass exams in accordance with the established procedure.

6. foreign citizens have the right to attend additional classes for covering educational programs in Kazakh / Russian.

7. foreign citizens must come to the University in person to pass documents and entrance exams. Foreign citizens enrolled in training (who have paid the initial fee) are issued a C9 study visa.

Invitation registration procedure

1. an invitation is issued through the International Cooperation Department to issue a C9 visa to foreign citizens.

2. in order to issue a multi-stage (less than 90 days) C9 visa, foreign citizens must submit the following documents::

- copy of your passport;
- copy of the rector's order on acceptance / transfer from course to course;
- a copy of the contract (if any) ;
- Receipt of payment of the state fee in the amount of 0.5 MCI;
- application form of the established form;
- notarized consent of the owner of the apartment or a certificate from the university hostel

(at the place of temporary residence).

3. to obtain a multiple or single C3 Visa (Work), foreign citizens must submit the following documents::

- copy of your passport;
- a copy of the employment contract;
- a copy of the rector's order on admission to the position;
- Receipt of payment of the state fee in the amount of 0.5 MCI;
- application form of the established form;
- notarized consent of the owner of the apartment or a certificate from the university hostel

(at the place of temporary residence).

4. The Invitation is issued by the migration police of Almaty and within 5 working days. The review period can be extended by 30 days.

Visa renewal procedure

1. the extension of the visa is carried out through the International Cooperation Department for about 15 calendar days before the expiration date, the study visa is extended for 1 year.

2. when the passport expires, it must be renewed in advance (120 days before the visa expires) in the Consular Service Department.

3. in order to renew the study visa, foreign citizens must submit the following documents at least 15 days before the end of the study visa:

- passport and Visa and a copy of them;

- copy of the rector's order on acceptance / transfer from course to course;
 - Receipt of payment of the state fee in the amount of 30 MCI (for 1 year) or 16 MCI (UP to 3 months);
 - visa application form and photo 3x4;
 - notarized consent of the owner of the apartment or a certificate from the university hostel (at the place of temporary residence) ;
- 4.in order to renew a labor visa, foreign citizens must submit the following documents at least 15 days before the end of the labor visa:
- passport and Visa and a copy of them;
 - a copy of the employment contract;
 - a copy of the rector's order on admission to the position;
 - Receipt of payment of the state fee in the amount of 30 MCI (for 1 year) or 16 MCI (UP to 3 months);
 - visa application form and photo 3x4;
 - notarized consent of the owner of the apartment or a certificate from the university hostel (at the place of temporary residence).
- 5.in order to extend the visa period, foreign citizens are issued an affidavit of the established sample instead of a passport.
6. foreign citizens must renew their visa in a timely manner with the help of the Department of International Cooperation or leave the territory of the Republic of Kazakhstan no later than 10 days before the end of the visa.
7. foreign citizens are personally responsible for compliance with the terms of their passports and visas.

Procedure for registration of foreign citizens

1. after crossing the state border, foreign citizens must come to the Department of international cooperation on the first day of their stay on the territory of the Republic of Kazakhstan (in memory of weekends and holidays), address: Almaty, Kazybek bi, 30, second floor, office 202.
2. to register a passport, foreign citizens must submit the following documents::
For countries with a visa regime:
 - passport and Visa and a copy of them;
 - migration card issued at the border;
 - notarized consent of the owner of the apartment or a certificate from the university hostel (at the place of temporary residence).
 For countries with a visa-free regime:
 - passport and Visa and a copy of them;
 - migration card issued at the border;
 - an extract from the rector's order on admission, transfer from course to course;
 - notarized consent of the owner of the apartment or a certificate from the university hostel (at the place of temporary residence).
- 3.the Department of international cooperation registers passports of foreign citizens with the migration police bodies within three working days after crossing the state border of the Republic of Kazakhstan (from any foreign state). The calculation of these deadlines begins at 00.01 hours.
4. foreign citizens are not allowed to arrive in the Republic of Kazakhstan earlier than the start of an educational (labor) visa. In case of arrival on another visa (tourist, personal, etc.), foreign citizens must leave before the date of issue of the study (labor) visa and arrive on the day of its start or later.
- 5.every foreign citizen must live at his / her registered address. The discrepancy between the address of residence and the address indicated at the time of registration is a violation of migration legislation.

6.the Department of international cooperation, the Department of educational work, Institutes (faculties) have the right to conduct planned and unscheduled inspections of foreign citizens living in dormitories of the University. If there are cases of residence outside the place of Registration, an act is drawn up, and foreign citizens can be expelled for violating migration legislation.

7. when changing the place of residence, before moving to a new address, a foreigner must submit the following documents to the Department of international cooperation:

- passport and Visa and a copy of them;
- notarized consent of the owner of the apartment or a certificate from the university hostel (at the place of temporary residence).

Only after submitting the above-mentioned documents, a foreign citizen can move to a new address.

8.in case of temporary absence from the hostel, a foreign citizen is obliged to inform the Department of international cooperation in writing about the address and dates marked by the commandant of the hostel.

9.before going abroad during the academic year, foreign citizens must obtain a permit. In case of travel abroad without the permission of the International Cooperation Department, a foreign student may be expelled from the University.

Foreign citizens are required:

1.leave the territory of the Republic of Kazakhstan after the end of the academic year. It is issued to foreign citizens for valid reasons during the summer holidays after obtaining written permission from the university management.

2.always carry a passport and student ID card, be careful and accurate with the documents, without losing them and causing them harm.

3.in case of loss or change of the National Passport, change of contact information, immediately notify the International Cooperation Department.

4.when obtaining a residence permit or citizenship of the Republic of Kazakhstan, submit the relevant documents to the Department of international cooperation. Foreign citizens who have a residence permit are required to reside at a permanent place of residence or temporarily register through the International Cooperation Department.

Foreign citizens have the right to receive information and organizational assistance from the Department of international cooperation, Institutes (faculties), and curators.

Foreign citizens are brought to administrative responsibility:

- Stay in the Republic of Kazakhstan without registration;
- Failure to leave the Republic of Kazakhstan or evasion from leaving after the end of visa or registration;
- is brought to administrative responsibility for carrying out work activities on a study visa.